



Inverness Ridge Homeowners Association Voting Proxy Form & Instructions

PURPOSE OF THE PROXY FORM

This form allows any members of the HOA to delegate their voting power to another member to vote on their behalf in their absence. This process is outlined in our Bylaws, Article II Section 9.

INSTRUCTIONS

1. If you will not be attending the upcoming HOA Annual meeting, you are an HOA member in good standing, and you wish to empower another member to vote on your behalf, please follow steps 2-5.
2. Decide which voting member to appoint as your proxyholder. You can appoint any current member of the association.
3. Complete the information below. Make sure you sign and date the form.
4. **Give the signed form to your chosen proxyholder.** This person must take your proxy form to the General Meeting in order to be able to vote on your behalf.
5. **Email your proxy form to info@invernessridge.org** with "Proxy Form" in the subject line.

Homeowner Name(s): _____

Home Address: _____

I give _____ (*Proxyholder*) authorization to vote on my behalf on all issues put to vote by the Homeowners Association during the General Meeting held on _____.

Homeowner Signature _____ **Date** _____